

MINUTES

BOARD OF DIRECTORS MEETING

Thursday, June 24, 2021 – 9:30 AM

State Office Building – Conference Room 1, 11th Floor

Zoom Conference Call/Teleconference

317 Washington Street, Watertown, New York

The Development Authority of the North Country Board of Directors met in regular session via Zoom Conference Call/Teleconference and at the State Office Building, 11th Floor Conference Room, 317 Washington Street, Watertown, New York on Thursday, June 24, 2021 at 9:30 am.

Members Present

Voting

Frederick Carter, Chairman
Margaret Murray
Dennis Mastascusa
Alfred Calligaris
Mary Doheny
Thomas Hefferon
Alex MacKinnon
Gary Turck

Non-Voting

Nancy Henry
Stephen Hunt
Brian McGrath

Members Absent

James Hollenbeck

Staff Present:

Carl Farone, Executive Director
Jennifer Staples, Chief Financial Officer
Carrie Tuttle, Chief Operating Officer
Stephen Bohmer, Director of Information Technology
Dawn Caccavo, Comptroller
Michelle Capone, Director, Regional Development Division
Laurie Marr, Director of Communications and Public Affairs
Brian Nutting, Director of Water Quality
Patricia Pastella, Director of Materials Management
David Wolf, Director of Telecommunications
Angela Marra, Executive Assistant

Guests:

Jennifer Granzow, Counsel, Wladis Law Firm
Cyril Mouaikel, RBC Wealth Management
Terry Phillips, Bonadio & Co., LLP
Greg Evans, Bonadio & Co., LLP
Michael Sims, Bonadio & Co., LLP

1. Chairman Carter called the meeting to order at 9:37AM.
2. Chairman Carter requested a roll call.
 - A quorum of voting and non-voting members was established.
3. Privilege of the Floor was offered
4. Chairman's Report
 - a. Chairman Carter announced the following Authority Board Committee appointments:
 - Finance and Budget Committee – Nancy Henry
 - Audit Committee – Mary Doheny
 - Governance Committee – Steve Hunt
 - b. Chairman Carter announced the next Board meeting will be held Thursday, August 26, 2021 at the Materials Management Facility in Rodman, New York.

C. Farone announced that today's meeting, in compliance with Governor Cuomo's executive order, is being conducted in person as well as via teleconference with several members of the Board in attendance via teleconferencing. The meeting has no in-person public access, but is accessible through livestreaming on the Authority's website. The meeting is being recorded and will later be transcribed for posting to the Authority website. During this meeting, because it is being conducted in part via teleconferencing, it is asked that when speaking please state your name so you may be identified appropriately in the minutes. Lastly, to the Board members attending in person, the microphones are set to off. When speaking please be sure to turn them on.

C. Farone further stated that Authority counsel will be looking into the possibility of continuing to use Zoom for Authority meetings pursuant to New York State Law.

5. Upon a motion by D. Mastascusa, and seconded by M. Murray, the minutes from the May 20, 2021 Board Meeting, were unanimously approved.

6. FYE 2021 Investment Report – RBC Wealth Management – Cyril Mouiakel

C. Mouiakel offered the annual investment report. He stated that interest rates are the key factor in this report. The past 12 to 18 months have seen unprecedented terms in the matter of interest rates, which does affect the Authority directly. The Authority is extremely restricted in the investments they are able to make.

The process has been that they look at maturities on a monthly basis and present to the Authority CFO. The CFO reviews this report and determines what can be reinvested, they send RBC the numbers and a report is created based on their recommendations. At this time it has been a struggle to find decent investments. Communications have increased from monthly to multiple times per week so they can act on good investments as soon as they are found.

No one is certain of where the interest rates are going and this is why they will continue the vigilant process they are doing. The income from last year is less than 1%. Every

piece of our investments portfolio follows the investment policy AAA. If it is a CD, it is FDIC insured with an agency fully backed by the government. There are no risks being taken with Authority money.

There were no questions from the Board.

C. Mouiakel left the meeting at 9:49 AM.

A. Calligaris arrived at 9:49 AM.

7. Independent Audit Report Fiscal Year 2021 – Bonadio Group

J. Staples stated that T. Phillips and G. Evans, both partners of the Bonadio Group are attending the meeting in person, M. Sims the audit manager, is attending the meeting via Zoom. She further stated that the Audit Committee has thoroughly reviewed the audit report for the fiscal year ending March 31, 2021 and is recommending it to the Board for approval.

T. Phillips began by reviewing the presentation that was given to the Audit Committee. Under the Board of Director's Summary, the Audit Committee did accept their engagement. The auditors have issued an unmodified opinion. The audit team would like to extend their appreciation to the Authority staff of J. Staples, D. Caccavo, and their team, as the audit went very smoothly even though it was done remotely.

- No material weaknesses were identified.
- Internal controls, books, and records were maintained in a clear and orderly fashion. There were a couple adjustments, but this is normal based on the quick turnaround.
- Under required communications there were no new accounting policies.
- All significant estimates are reasonable and conservative.
- There were no difficulties or disagreements with management during the audit.
- There were no internal control deficiencies or material weaknesses.

Key financial highlights:

- Solid waste management revenue decreased by just over \$500,000.
- Tonnage overall decreased by about 20,000 tons.
- Investments were down significantly impacting the organization by about \$2 million as a result.
- Net assets are still very strong, leaving the Authority in a strong financial position.
- Salary and fringe has increased by \$1.2 million. This is related to the New York State Retirements System liability increase.

G. Evans reported on accounting updates.

- GASB 87 – This will not be effective until March 31, 2023. This is a complex standard requiring the review of many contracts to determine if they are leases. Operating leases that were previously listed within the income statement will be moved to the balance sheet resulting in more activity there. This will require time on management and the auditor's part to ensure proper implementation.

T. Phillips continued by quickly touching on the remaining reports. The Audit of schedule expenditures of federal awards is within compliance for major programs. There were no material weaknesses or issues of non-compliance. The internal audit report was given an unmodified opinion and there were no findings or questions of cost. Both agreed upon

procedures and investment compliance was in compliance with policies and procedures and there were no issues reported.

B. McGrath commented that the audit looks great and thanked the auditors and the Authority management team. He further stated that this reflects on how well this operation is run, especially over the past 16 months with the substantial changes in leadership that have taken place. Congratulations to everybody.

A. MacKinnon concurred with B. McGrath's statement. He further commented that he has been involved in public sector audits for almost 50 years and has looked at many auditor's reports, but the Development Authority audit reports are always near perfect. This is a strong indication that all involved in the Authority, from the top to the bottom, are cognizant of the financial aspects of the business. He offered kudos to all involved, and stated this consistency is something to be noted and proud of.

C. Farone appreciated all the comments as this is a top to bottom effort.

J. Staples commented that C. Farone offered much support seeing them through this first audit with everybody in new positions.

- a. Resolution No. 2021-06-86, approving the Audited Financial Statements, Single Audit, Agreed Upon Procedures and Report on Investments, as of and for the year ended March 31, 2021.

Upon a motion by T. Hefferon, and seconded by A. Calligaris, Resolution No. 2021-06-86, Approving Audited Financial Statements, Single Audit, Agreed Upon Procedures, and Report on Investments for Fiscal Year Ending March 31, 2021, was unanimously approved.

T. Phillips, G. Evans, and M. Sims left the meeting at 10:00 AM.

- b. Resolution No. 2021-06-87, approving the Assessment of the Effectiveness of Internal Controls of the Development Authority of the North Country, for the fiscal year 2021.

Upon a motion by T. Hefferon, and seconded by A. Calligaris, Resolution No. 2021-06-87, Approving the Assessment of the Effectiveness of Internal Controls of the Development Authority of the North Country for Fiscal Year 2021, was unanimously approved.

- c. Resolution No. 2021-06-88, approving the Annual Bond Sales Report for the fiscal year ending March 31, 2021.

Upon a motion by A. Calligaris, and seconded by T. Hefferon, Resolution No. 2021-06-88, Approving Annual Bond Sales Report for Fiscal Year Ending March 31, 2021, was unanimously approved.

8. Engineering –

- a. Technical Services Summary Report –

C. Tuttle reviewed the contract listed individually, and the table was approved as a whole.

- I. Town of Louisville, Technical Services Agreement, Leak Detection Services, Total agreement amount of \$8,000, 5/10/21 – 10/31/21

Upon a motion by A. Calligaris, and seconded by F. Carter, Board Contract Summary Table for the month of June, was unanimously approved.

- b. Resolution No. 2021-06-89, approving the Technical Services Agreement between the Authority and the Village of Lacona. The resolution further authorizes the Executive Director to execute said agreement.

Upon a motion by G. Turck, and seconded by M. Murray, Resolution No. 2021-06-89, Technical Services Agreement, Village of Lacona, NYS Public Employer Health Emergency Plan, was unanimously approved.

- c. Resolution No. 2021-06-90, approving the Technical Services Agreement between the Authority and the Village of Sandy Creek. The resolution further authorizes the Executive Director to execute said agreement.

Upon a motion by G. Turck, and seconded by M. Murray, Resolution No. 2021-06-90, Technical Services Agreement, Village of Sandy Creek, NYS Public Employer Health Emergency Plan, was unanimously approved.

- d. Resolution No. 2021-06-91, approving the Technical Services Agreement between the Authority and the Town of Tupper Lake. The resolution further authorizes the Executive Director to execute said agreement.

Upon a motion by A. Calligaris, and seconded by G. Turck, Resolution No. 2021-06-91, Technical Services Agreement, Town of Tupper Lake, Little Wolf Beach and Campground, Improvement Project, was unanimously approved.

9. Water Quality

- a. Resolution No. 2021-06-92, authorizes the Chief Financial Officer to increase Capital Project 41060 (WPS HVAC Evaluation/Design and Improvements) from \$240,000 to \$435,000.

Upon a motion by F. Carter, and seconded by A. Calligaris, Resolution No. 2021-06-92, Water Quality Management Army Sewer Line, FY2021-2022 Capital Budget Amendment, was unanimously approved.

10. Telecommunications –

- a. Resolution No. 2021-06-93, authorizes Osmose Utility Service as a professional services contract.

C. Tuttle stated this is a new vendor being recommended to the Authority by National Grid.

Upon a motion by A. Calligaris, and seconded by M. Murray, Resolution No. 2021-06-93, Authorized Professional Service Contract, Osmose Utility Service, was unanimously approved.

11. Regional Development –

Loan Report – M. Capone

M. Capone reported that Larry Dralick has recently submitted a request for assistance in the terms of a moratorium for interest only on his Value Added Ag Loan. This will be brought to the Project Development Committee and we should be able to work with him on this.

MCM Development is past due. The committee had previously approved an interest only period for them, and we will continue to work with them.

North Country Rural Preservation is a housing project. They typically run 60 to 90 days past due because they have to ask the USDA for approval to release payments and it takes roughly 30 to 60 days from the time the loan is due to when they receive the USDA release. We have discussed matching the payment date with the USDA release, but there is a concern if this were to be done in the middle of the amortization schedule there will be accrued interest resulting in them having to go back to the USDA to get approval for that payment. M. Capone feels that patience and understanding would be the best course at this time, in addition to understanding that they pay annually.

M. Capone stated the Project Development Committee met on June 22, 2021, and recommends the following resolutions to the Board.

- a. Resolution No. 2021-06-94, approves a loan of \$1,000,000 to DGL Properties, LLC (to be formed) from the Affordable Rental Housing Program subject to the terms and conditions outlined in the term sheet attached to the resolution, and further authorizes the Executive Director or Chief Financial Officer to execute all documents necessary. This resolution further authorizes the assumption of the existing loans of Conifer Bateman Associates to DGL Properties, LLC (to be formed) subject to the terms and conditions outlined in the term sheet attached to the resolution, and further authorizes the Executive Director or Chief Financial Officer to execute all documents necessary. This is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

M. Capone explained that Baldwin is owned by the DiMarco's who have done a great deal of work on the 801's and are an established developer in the North Country.

B. McGrath asked what fund this money would be coming from. M. Capone responded it would be from the Affordable Rental Housing Program. B. McGrath further asked if this is a fund we are administering for the state. M. Capone responded that our housing funds were provided by New York State in the late 1980's and early 1990's specifically for affordable housing. The Affordable Rental Housing Program and the Housing Revolving Loan Fund are two specific funds that are Authority money, provided to us from New York State, specifically for affordable housing.

B. McGrath asked if as part of this review, was there an assessment done on the need for affordable housing in these communities, including the Bateman in Lowville. M. Capone responded that the state did not require one at the time in the physical housing analysis, however we did ask the community as we were concerned about that. The Bateman is already affordable housing. The units at the project in Gouverneur were market rate being moved to affordable. The developer showed us that most of the people

who live in these units would meet affordability requirements so there would be minimal if any displacement of people. In discussions with the community, they fully support the addition of these affordable units in the community. A. MacKinnon was a part of these discussions and commented that this project was brought up to the Gouverneur Area Development Group meeting last week with the Town of Gouverneur Supervisor, the Village Mayor, and other community leaders in attendance. There was no negative discussion and they are happy as these buildings are in need of updates. This project is considered to be a plus for the community.

Upon a motion by F. Carter, and seconded by T. Hefferon, Resolution No. 2021-06-94, Affordable Rental Housing Program, DGL Properties LLC (to be formed), Loan, was unanimously approved.

- b. Resolution No. 2021-06-95, authorizes a loan from the Economic Development Fund in an amount up to \$285,000 to the Jefferson County Historical Society at the terms and conditions outlined in the term sheet attached to the resolution, and further authorizes the Executive Director or Chief Financial Officer to execute all appropriate documents necessary to make the loan. This is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

M. Doheny recused herself as her husband is a member of the board.

Upon a motion by T. Hefferon, and seconded by G. Turck, Resolution No. 2021-06-95, Economic Development Fund, Jefferson County Historical Society, Bridge Financing Loan #2, was unanimously approved.

- c. Resolution No. 2021-06-96, ratifies the grant/loan commitment in the amount of \$180,000 (\$90,000 loan/\$90,000 grant) from the North Country Redevelopment Fund to the Jefferson County Historical Society at the terms and conditions outlined in the term sheet attached to the resolution, and further authorizes the Executive Director or Chief Financial Officer to execute all appropriate documents necessary to make the loan. This is considered a Type II Action under the State Environmental Quality Review (SEQRA) and is considered an exempt activity requiring no further action.

Upon a motion by A. Calligaris, and seconded by T. Hefferon, Resolution No. 2021-06-96, North Country Redevelopment Loan Fund, Jefferson County Historical Society, Ratifying Loan and Grant, was unanimously approved.

- d. Resolution No. 2021-06-97, was withdrawn from the meeting pending additional information from the applicant.
- e. Resolution No. 2021-06-98, approves the loan modification for Eastern Resort Management, LLC releasing 23.3 acres of land from the mortgage, and authorizes the Executive Director or Chief Financial Officer to execute all necessary documentation.

M. Capone stated that Eastern Resort Management has been discussing the sale of this land over the past two years with the intent to use the proceeds to bring their loan current. However, they now have been current with us on both loans for the last year. Upon the sale of the land they would like to use the proceeds to complete additional camping sites which will help with cash flow to repay their debt. They are also going to use a portion of those funds to pay down the first mortgage holder as well. Typically

if a portion of an asset is sold we would ask for financial compensation, but in this case M. Capone suggests it would be a nominal fee, and in the Authority's best interest to have them do the campsites and increase cash flow.

B. McGrath asked if they have a contract for the purchase of the 23.3 acres, and if so what is the price. M. Capone responded that they are ready to sell the land, 23.3 acres, to a neighboring landowner for \$41,415. B. McGrath further asked if that is consistent with real estate acreage pricing in Lewis County to ensure they are selling this for an appropriate price. He feels this is something to be factored in when determining if this should be released from a mortgage. M. Capone stated that it may seem low at \$2,000 per acre but we are unsure what the marketable value would be for this type of land. The parcel has not been pertinent to their operations so unknown what it could be used for.

B. McGrath asked if this was a third party acquisition. D. Mastascusa responded that if you consider the quality of the land, \$2,000 per acre is a fair price. D. Mastascusa could not go into further detail regarding the transaction as he is insuring the title for the purchaser. D. Mastascusa asked if B. McGrath had any other questions. B. McGrath stated he would like to confirm this is a bona fide third party purchaser. D. Mastascusa responded that it is.

B. McGrath asked if the 23.3 acres were removed, what is the remaining acreage that would be covered by the mortgage. M. Capone stated that she does not have that total, but reviewed the loan to value, and looking at the appraisal in 2015 as a going concern market value of the estate, the value was \$860,000, with real property at \$660,000, personal property at \$150,000, and a business value of \$50,000. Currently outstanding ahead of us is \$598,000, leaving us with \$212,000 in actual physical collateral, with total mortgages outstanding of \$129,658. This is not a fire sale. It is being sold to a neighboring landowner. The land is not important to the operation of the resort. We have always been aware they were going to sell it.

B. McGrath stated that he appreciates the information from D. Mastascusa and M. Capone. His concern is when you see a mortgagee selling off a portion to fund their operations, you do not want to start cutting off body parts to save the body. This is why he felt it important to note the remaining acreage, but will stop questioning as they are closer to the project and are comfortable this transaction will not cause an issue with the business operating as a going concern. M. Capone stated that sale should improve the going concern because it is land they do not use, and they are going to invest into camp sites that are going to improve the financial viability and bring more people to the area to utilize the facilities.

Upon a motion by F. Carter, and seconded by M. Murray, Resolution No. 2021-06-98, North Country Regional Tourism Transformational Community Revolving Loan Fund, Eastern Resort Management, LLC, Loan Modification, was unanimously approved.

D. Mastascusa abstained from the vote for Resolution No. 2021-06-98.

- f. Resolution No. 2021-06-99, authorizes the applications still to be identified that meet the mission of the Authority to be submitted through the Consolidated Funding Application or other federal or state programs, subject to the approval of the Executive Director and notification to the Board.

Upon a motion by G. Turck, and seconded by M. Murray, Resolution No. 2021-06-99, Grant Funding Applications, Authorizing Applications, was unanimously approved.

- g. Resolution No. 2021-06-100, authorizes the Executive Director or Chief Financial Officer to execute contracts based upon awards made by the North Country HOME Consortium Administrative Board.

Upon a motion by M. Murray, and seconded by G. Turck, Resolution No. 2021-06-100, 2021 Home Program Year, Authorizing Contracts, was unanimously approved.

12. Executive Session – to discuss the employment history of a particular individual

Upon a motion by M. Murray, and seconded by A. Calligaris at 10:32 AM, the Committee moved into Executive Session.

Upon a motion by M. Murray, and seconded by A. Calligaris at 10:49 AM, the Committee moved to come out of Executive Session.

Chairman Carters stated that no action was taken during Executive Session.

13. Executive Director's Report -

a. Annual Report -

Copies of the report were handed out to those in attendance, and would be mailed to those attending via Zoom or absent.

C. Farone reviewed the report at a very high level for the meeting, and asked if after reading through it, if anyone has any questions to please call him.

b. Mass Casualty Drill – MMF

In March 2021, the Authority updated its Emergency Response Plan to include conducting an emergency drill annually. Conducting such drill is the responsibility of the Chief Operating Officer (C. Tuttle).

The Authority was fortunate to be able to work with the South Jeff Rescue Squad at Materials Management to conduct this year's drill. It took place on Thursday, June 10th. P. Chereshnoski, P. Pastella, and C. Tuttle worked with the South Jeff Rescue Squad to create a mock scenario. The drill consisted of a confined space entry. Mannequins were placed within the new empty leachate holding tank and the call went out. Staff had to react using a rescue trailer set up for this type of situation. A permit had to be obtained to enter a confined space which took roughly 60 seconds to complete. Staff geared up to enter the space. Brian LaRock and Chris O'Connor did a great job completing the drill in under 10 minutes.

Photos of the event were projected.

Once out of the tank, the mannequins were switched with live people who were made up with "serious injuries" and the emergency rescue team came to participate in the

training as well. Once the emergency response team was on site they took over the situation. While they were responding to the confined space situation, a second "surprise incident" occurred as an "explosion at the pump station" where they had to rush and respond to four more victims there.

This was an excellent learning experience, and a great team building experience. Those who go through this training realize the importance of it and did a great job. There will be an after action report stating what went well and what areas need improvement. Over all, this event was a success.

c. Army – Waterline – Pipeline Inspection Project

This is an update regarding the pipeline inspection by Pure Technologies.

Photos of the event were projected.

This project is for inspecting the condition of the Army Waterline to determine if capital improvements are required. Two devices were utilized to inspect the waterline; a "smart ball" and a "pipe diver". The Smart Ball looked for air pockets and leaks in the pipe and the PipeDiver examined the condition of the pipe and measured its thickness, enabling it to detect worn or thinning spots. We should have the results in 2-3 months. The Authority will utilize the data to determine if future capital expenditures on the Army Water Line are required to ensure operability for many years to come.

This is a \$1 million project and is being funded 90% by the Office of Economic Adjustment, with the Authority paying \$100,000.

d. Telecom – Department of Transportation Fees

C. Farone recently reported that Assemblyman Magnarelli had sponsored a bill in the assembly, and we are happy to report this bill was unanimously passed in the assembly. The bill will now go on to the senate, and once (if) approved will go on to the Governor. We anticipate this possibly being voted on and reviewed in 2022. Senator Mannion is sponsoring the bill in the Senate, which provides an exemption to municipalities as well as the Authority from the Department of Transportation occupancy tax. Thank you to Assemblyman Magnarelli for getting this where it is today. We are very excited to see this first step.

e. City of Watertown Update –

LeRay – Sewer Allocation Request – The City of Watertown has approved this request.

Pamelia – Water Allocation Request – The city is currently working on this with the Town of Pamelia as this is a substantial increase. Based on conversations with the City, we hope to see the City's approval in July.

f. Materials Recovery Facility (MRF) Update

C. Farone reported that we have just received the final draft report from SCS. P. Pastella, C. Tuttle, and C. Farone will review the report and will be meeting with the

Board in the near term to discuss the results. Time will be spent analyzing the detail, and then working with F. Carter to set up specific committees to review the results.

C. Farone, P. Pastella, and C. Tuttle visited Oneida-Herkimer's facility a couple weeks ago and learned a great deal.

g. COVID Update

The Authority still has approximately 20% of staff, primarily telecom and engineering, working from home. We are currently working on a telecommuting policy for the August Board meeting to see if this makes sense from an Authority perspective. The goal is to establish a formal telecommuting policy for specific positions and would not be open to everyone.

The Authority staff have done a great job. It has been a tough year and we are excited to be coming out of COVID.

B. McGrath asked what the Authority has been doing to encourage vaccination among its staff, and what has been done in terms of tracking those vaccinated. He is aware that many private employers, including his own, are not requiring vaccinations, but are encouraging them and certainly asking people to disclose whether or not they have been vaccinated. C. Farone replied that from an Authority perspective there is a COVID protocol, and it is being left up to the individual's choice if they want to be vaccinated. The Authority is obtaining certification from all those who want to share this information. If they choose not to share or are not vaccinated they are required to wear a mask and practice the six foot separation. C. Farone disclosed he is vaccinated and has provided his information to HR, and in turn HR is tracking every individual who has provided that information. We have two sets of rules, one for vaccinated and one for un-vaccinated. The wearing of a mask could encourage some people to become vaccinated. There are some potentially legal issues if the Authority were to require someone to get vaccinated and they became sick. We are not requiring staff to get vaccinated. B. McGrath replied that it is his understanding that an employer, public or private, can require vaccination, however most seem to be taking the encouragement approach. He further stated that all SUNY colleges will be requiring vaccination for all in-person attendance on campus in the fall and as long as the Authority is encouraging it that is probably the right course to take.

M. Doheny asked if there is a plan in place if this should happen again. C. Farone responded that during this entire process the COVID team continued to meet and change protocols. If this were to happen again, it would be very easy to revert back and put these protocols into place. When this initially happened, no one had any idea what to do. We now have all those plans. From an IT perspective, or physical separation perspective we are prepared. We will continue to do more, such as create additional workspace at the landfill that provide better protection, where it is currently an open bullpen.

14. Financials –

J. Staples stated that she did hand out copies of the financial report from the auditors, and copies will be mailed to those participating by Zoom today.

Within the statement of net position items are relatively unchanged with nothing material to report. In looking at the change in net position, we are currently on track in total operating revenue versus budget. To give an example, MMF total tons brought in over April were 18,143 versus a budget of 18,066 keeping us relatively on track. Closure and Post-Closure costs were over budget due to market adjustments in investment accounts. Under bad debt, there was an expense, and a zero budget that was mainly an expense to telecom and is purely an accounting entry. We did not write anything off in the month of April, but as customers pay, that amount could be reversed. There is an account under Telecom, Westelcom, which is past due. J. Staples and D. Wolf are working with Westelcom on a payment plan. They currently owe over \$300,000, so we are looking to keep the USAC money we owe them to pay some of that down. The balance, if they agree to this, will be around \$150,000. Their current monthly invoicing is around \$40,000 with the Authority.

M. Doheny asked how far behind they are. J. Staples responded there is actually two sets. They initially got behind in 2019, and at that time they agreed to let us keep some of the USAC money. We have an agreement with them right now for that portion. They then approached us at the beginning of the year stating they were looking for some financing and asked if we could put a hold on our collections until they received that financing. Right now the plan is they should be getting that money by the end of July. They have been making some payments, but not enough to keep them current.

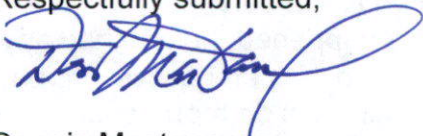
Continuing with the financials, under grant expense there was a hit with the Community Development Loan Fund for a draw from the North American Forest Group. Both the loan and the grant amount for this is zero and we can see that April came in at a total change of net position of \$296,000 positive versus a budget loss of \$275,000.

Upon a motion by M. Murray, and seconded by G. Turck, Financials ending April 30, 2021, was unanimously approved.

15. Next Board Meeting Date – August 26, 2021, at the Materials Management Facility, Rodman, NY

16. Upon a motion by A. Calligaris, and seconded by T. Hefferon, the meeting was adjourned at 11:19 AM.

Respectfully submitted,



Dennis Mastascusa
Board Secretary

RECEIVED

JUL 26 2021

Development Authority of
the North Country